



## Notification to Surrender a Premises Licence or Club Premises Certificate

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

<b>1. Details of Licence/Certificate</b>	
<b>Premises Licence or Club Premises Certificate Number:</b>	
<b>TITLE Please tick</b>	
Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)	
Surname	
Forenames	
Club Name	
<b>PREMISES ADDRESS</b>	
<b>Post town</b>	<b>Post code</b>
<b>TELEPHONE NUMBERS</b>	
Daytime	
Evening	
Mobile	
<b>FAX NUMBER</b>	
<b>EMAIL ADDRESS (if you would prefer us to correspond with you by email)</b>	

**Please return both the Premises Licence/Club Premises Certificate and Summary with this application. If you are unable to return either or both parts, please specify your reason(s):**

<b>2. CHECKLIST:</b>	
<b>I have</b>	<b>Please tick yes</b>
<ul style="list-style-type: none"> <li>enclosed previous Premises Licence/Club Premises Certificate</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>enclosed previous Premises/Club Premises Summary</li> </ul>	<input type="checkbox"/>

<b>3. Declaration</b>			
<p><b>I/We declare that I/we wish to surrender the Premises Licence/Club Premises Certificate with immediate effect.</b></p> <p><b>I/We declare that the information contained in this form is correct to the best of my/our knowledge and belief.</b></p> <p>It is an offence knowingly or recklessly to make a false statement in or in connection with an application for the grant of a Premises Licence or Club Premises Certificate. A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement. To do so could result in prosecution and a fine of any amount.</p>			
<b>SIGNATURE</b>		<b>DATE</b>	